



Legal Requirements for IAESTE trainees

Required Documents

Please be prepared to bring the following documents:

- Passport
- Birth Certificate *translated*
- Police Reference *translated*
- Passport photo
- IAESTE Papers
 - Acceptance Note (**N/5-a**)
 - Confirmation of Employment (**FB**)
 - Confirmation of Accommodation (**UB**)
 - Instrument of Proxy (**VM**) *if issued*
 - Letter to Embassy and Information (**i17**)

All documents have to be translated into English or German. Even if you do not need the documents for the visa application, we strongly recommend that you take them with you when travelling to Austria. You might need them for extending your traineeship or when applying for a visa to attend at an international gathering in a Non-Schengen-country.

Work Permit

As a trainee of the IAESTE programme, you are exempt from labour restrictions for foreign citizens – so you do not need a work permit.

Visa and Residence Permit

The applicable procedure depends on your citizenship:

European Union, Iceland, Norway, Switzerland, Liechtenstein

Up to 3 MONTHS (91 days):

There are no special actions necessary regarding your legal status prior to your departure to Austria.

More than 3 MONTHS

If you are intending to stay for more than 3 months you have to get an "**Anmeldebescheinigung**" within one week after your arrival. Just ask a member of the local IAESTE team and they will tell you where to go!



Andorra, Argentina, Australia, Bolivia, Brazil, Brunei, Bulgaria, Canada, Chile, Costa Rica, Croatia, El Salvador, Guatemala, Honduras, Hong Kong, Israel, Japan, Korea, Macau, Malaysia, Mexico, Monaco, New Zealand, Nicaragua, Panama, Paraguay, Rumania, San Marino, Singapore, Uruguay, USA, Venezuela

The required papers depend on the LENGTH of your stay:

Up to 3 MONTHS (91 days):

You are allowed to enter Austria due to visa waiver arrangement. Please keep in mind that you are not allowed to stay more than 91 days.

3 - 6 MONTHS

You need an "**Aufenthaltsreisevisum**" (**Visum D+C**), for which you have to apply at the Austrian embassy in your country.

More than 6 MONTHS

You are allowed to enter Austria due to visa waiver arrangement. Within the first week of your stay, you have to apply for an „**Aufenthaltsbewilligung mit Aufenthaltzweck Sonderfälle unselbständiger Erwerbstätigkeit**“ with the local immigration authorities.

All other countries

Up to 6 MONTHS

You need an "**Aufenthaltsreisevisum**" (**Visum D+C**), for which you apply at the Austrian embassy in your country.

More than 6 MONTHS

You need an "**Aufenthaltsbewilligung mit Aufenthaltzweck Sonderfälle unselbständiger Erwerbstätigkeit**", for which you apply at the Austrian embassy in your country.

Visa application procedures can take up to 3 MONTHS, so please start your preparations as soon as possible!